

All Saints Central
School Board Meeting –Minutes
September 20th, 2023, at 5:00 p.m. - Middle/High School Room 113

- I. Call to Order / Prayer
 - a. 5:05 pm Krugielki, K
- II. Community Comment:
 - a. Ashleigh Wauters presented her concerns regarding the phasing out of the script program.
- III. Review/Approval of Minutes of August board meeting
 - a. Minutes, [August Board Meeting 2023](#)
 - b. Approve: Strasz, J. second: Debo, M. motion passes
- IV. Building Reports
 - a. Elementary School
 - b. Little Saints
 - i. A representative from Little Saints will attend the October board meeting.
 - c. Middle/High School
 - d. Athletics
 - e. Business Office
 - i. Jolt Account
 - 1. Motion to add Sarah Dowling-Anderson to the Jolt account as well as to add Sarah Dowling-Anderson to the ability to sign in regards to the checking account.
 - 2. Approve: Debo, M second: Van Sumeren, P. motion passes
 - ii. [Enrollment 23-24](#)
 - 1. Kelcie Krugielki stated her concerns regarding enrollment and shared information with the board regarding perceptions from other parents, alumni, and community members. She would like to see a subcommittee formed to address this area.
 - iii. Script
 - f. Clarification of updated roles/staff members
 - i. Zoe
 - ii. New staff members
 - iii. Perhaps a note of welcome from the board
 - 1. A board member will send as welcome note to all new hires starting new hires after 9/21/2023.
- V. Facilities –
 - a. Roof-
 - i. The roof project is complete. On Monday, I delivered a check for +/- 80% of total project cost. We are awaiting confirmation of the warranty inspection before paying the remaining 20%.
 - ii. We have the funds on hand to pay that bill once the work is approved.
 - b. Parking lot
 - i. The survey of the parking lot area(s) has been completed. We are awaiting feedback from Kibbie.

- ii. Soil borings are being scheduled.
 - iii. There is a weekly meeting with Hendrick, Kibbie, and ASC representatives to keep the project moving forward.
- c. Doors
 - i. Recently I completed an onsite door review with a door vendor. That visit resulted in some modifications to the plans. The plans were recently provided to me. I am now working to follow up with related vendors on the door project.
 - ii. The estimated time of completion from the start date is +/-12 weeks. Please keep in mind that the diocesan building commission will have to review the proposed plan. The weather may also impact the project timeline.
 - iii. Based on cost projections, we will not be able to complete all of the work originally included in the proposal. The priorities are:
 - iv. The doors and related openings (all buildings)
 - v. Access control at the gym (on site)
 - vi. Window wrap in the immediate vicinity of the doors
 - vii. Technology upgrades
- d. Diocesan Support:
 - i. The diocese recently provided \$220,000 in direct support.
 - ii. Approximately \$186,000 has been used to pay for the roof project. (With +/- \$22,000 still to be paid)
 - iii. Discussion about the most immediate needs for the remaining funds would be ideal.
- e. School Signage / on exterior of buildings
- f. PA system, football field (sound mixed and microphone)
 - i. This has been taken care of for this school year. The AC is working with St. Stans to address any of these concerns moving forward.
- g. Playground update (standing water in former ball pit area)
- h. Boiler (Phil)

VI. Old Business

- a. Website
 - i. Biographical Information Request
 - ii. Sarah will talk with Zoe and work with her to get training on the website as well as make a plan for who will maintain and update for the 2023-2024 school year.
- b. Social Media
 - i. This is being addressed by Sarah and the schools have a plan moving forward to increase our traffic on social media.
 - ii. The school will also look at all the Facebook pages and try to streamline the number of pages.
- c. Major fundraiser discussion (geared toward school projects- example bus, parking lot, etc.)
 - i. Motion – The president of the school will form a subcommittee to plan a large-scale fundraising event for the school to take place in the fall of 2024.
 - 1. Motion by Strasz, J.
 - 2. Approve: Grudzinski, K. second: Debo, M. motion passes

- d. Script
 - i. Move to virtual only? / Sell of existing stock?
 - ii. Sarah as the President addressed the board and stated that as the president this was something she felt should stay a school decision. She stated that she will be working with the school and business office staff to develop procedures and policy's as well as marketing ideas, but her recommendation was that the script program continue until the June board meeting where a review of the school year would be presented.
 - 1. All board members were in agreement.
- e. 2nd Bus (Lease, Possible Fundraiser) - continue discussion
 - i. Phil Strauss will continue to look into bus and passenger vans options.
 - ii. Pat Van Sumeren stated his concerns regarding students being transported in a van versus a bus.
- f. 2nd Bus Driver search
- g. Athletic Director Search
 - i. Sarah Dowling-Anderson stated that she was in the final stages of the hiring process for this position.

VII. New Business

- a. Parish Relationships
 - i. Need to restart to build.
 - ii. Possibly invite all parishes to an ASC & parish council leadership members to a meeting?
- b. Catholic School's Week Planning
 - i. January 28th, 2024 through February 3rd, 2024
 - ii. Ideas for parish outreach
 - 1. The board would like this information to go out to families and parishes earlier than the previous school year.

VIII. Additions to the Agenda

IX. Action Items

X. Discussion

- a. Board Chair Comments
 - i. Revision of Strategic Plan
 - 1. P. Van Sumeran will work to get the sub committees developed for the strategic plan.
 - 2. An expectation of the sub committees is that a report/update be presented to the board at each school board meeting.
 - 3. An expectation is that the president oversees the committees to make sure the boards and schools' vision are being upheld throughout the process.
 - 4. P. Van Sumeran shared information with the board regarding what the dioceses will be looking for moving forward.
- b. President Comments

XI. Other / For the Good of the Order

- a. Dates for 2023-24 meetings
 - i. 3rd Wednesday of the month typically
 - 1. August 23, 2023
 - 2. September 20, 2023
 - 3. October 18, 2023
 - 4. November 15, 2023
 - 5. December 20, 2023
 - 6. January 18, 2024
 - 7. February 21, 2024
 - 8. March 20, 2024
 - 9. April 17, 2024
 - 10. May 15, 2024
 - 11. June 19, 2024
 - 12. July 17, 2024 (if needed)
 - 13. August 21, 2024

XII. Adjournment

- a. Motion: Debo, M. Second: Gehringer, D.
- b. End: 7:35pm

Roll Call (September 2023)

Members	Present
Van Sumeren, P. (Chair)	X
Cabrera, Fr. J	X
Debo, M.	X
Gehringer, D	X
Grudzinski, K	X
Jarvis, J.	X
Krugielki, K	X
Strasz, J.	X

Guests	Present
Dowling-Anderson, S.	X
Lynn, C.	
Rhodus, L	
Strauss, P.	X
Wagner. G	